



535 Regent Road
University Park, Illinois, USA, 60484
Phone: 708-983-4713
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Email: Info@BlueFoxCleaningService.com
Web: www.BlueFoxCleaningService.com

Date: _____

To: Rides Mass Transit District
c/o Shanna Parmley (Shanna.Parmley@RidesMTD.com)
30 Veterans Drive
Harrisburg, Illinois, USA, 62946
Phone: 618-253-8761
Fax: 618-252-2754

RE: RFP for Janitorial Services Proposal due 04/12/2021 at Noon (CDT)

Ms. Parmley,

Please find attached with this cover letter Blue Fox's RFP for the above janitorial services proposal. In summary we are offering the following pricing proposal for the estimated 18000 square feet to be cleaned at the five locations listed in the RFP:

- a) Our proposal amount is \$1300/week under RMTD's Scope of Work.
- b) The proposal summary, Blue Fox's corporate profile, work plan schedule, janitorial innovations, staffing considerations, and all other requirements are listed in the following pages for your review.

Thank you for your time and consideration in this matter.

Sincerely,

/s/ Lydia Fox
Blue Fox Cleaning Service, LLC

Client satisfaction is Blue Fox Cleaning, LLC's primary goal. With this goal in mind, we have read and considered RMTD's RFP for "Janitorial Services Proposal" and respond to each point of required in a brief and accurate manner. To-wit:

1. Summary:

In order to comply with RMTD's Scope of Work requirements Blue Fox Cleaning, LLC highlights the following services which will be provided if this proposal is accepted:

Each evening Blue Fox's staff will do more than the scope of work requires. We will dust¹, clean, mop, scrub², vacuum, and remove trash/recyclables. We will also replenish all restroom supplies including soap dispensers, toilet cakes, and paper-towels. This work will continue continuously thereby eliminating the need for pricing based the ubiquitous daily v. monthly v. spot-cleaning paradigm(s).

All cleaning supplies will be stored on-site (aside from the Marion Park & Ride location), will be OSHA-compliant, and have MSDS material documentation available with each service cart. All necessary and required caution/danger signage shall be used for the protection of RMTD staff when required.

All employees will be well shorn, groomed, and uniformed. All employees shall have shall be required to wear masks and use hand-sanitizer. Employees will be encouraged to seek COVID-19 vaccination.

2. Profile of Blue Fox Cleaning, LLC:

FEIN: 90-0949838
DUNS: 050018166
NAISC: 561720

As a Minority and Woman owned business, Blue Fox Cleaning, LLC creates and implements custom janitorial cleaning services for each of our clients. We specifically train our cleaning professionals for each job, location, and client. In this case, we will train our staff to clean RMTD locations with the thoroughness and excellent deserved. Our regularly employed staff numbers around 55 persons but can be scaled to jobs and locations as necessary due to our partnerships with select communities throughout the Midwest. With no

¹ Counter-tops, desks, cabinets, bookshelves, blinds, vents, ceiling fans, and base moldings.

² Toilets & sinks will be scrubbed with approved cleaning materials & equipment designated for specific locations.

history of litigation, Blue Fox has had annual growth of 75% year-over-year since inception and can provide references³ from clients in various industries.

Our founders started Blue Fox Cleaning, LLC in 2013. With over 20 years of experience each, they have strived to make Blue Fox's services better than the average and always more than expected. With a unique supervision structure that utilizes checks and balances to assure quality cleaning results, Blue Fox has the vision to bring RMTD's goals to fruition.

We will always remember that RMTD's image is our reputation.

As cleaning professionals we have obtained CDC/WHO recommended equipment which allows us to steam, fog, and clean nearly all surface areas to remove COVID-19 so RMTD can rest assured its facilities and physical plant have a low-likelihood of transmission & thereby allowing RMTD to proudly advertise this fact to employees and the community⁴. We also bring robust project management, seamless communication, and consistent professionalism to the table.

3. Work Plan/Schedule:

Starting at 5pm every weekday two staff members shall start at the Marion County Park and Ride (exterior cleaning) to assure that the work at that site is fully and properly completed during daylight.

After completion one member shall travel East to the Carbondale site and one member shall repair to the Marion County Operations Center. Each will have approximately 2 hours to clean these sites.

Afterwards the member at the Carbondale site will then return to Marion and travel with the second employee to Harrisburg to complete the two sites listed.

All work should then be completed by 1am and 2am.

³ University of Illinois at Chicago (1200 W Harrison St, Chicago, IL 60607);
Sutton Ford (21315 Central Ave, Matteson, IL 60443);
Country Malt Group (26051 S Cleveland Ave, Monee, IL 60449)
Golf Vista Estates (4951 W Augusta Blvd, Monee, IL 60449).

⁴ With a single misting our equipment will disinfect (99.99% efficacy) printers, keyboards, coffee machines, desks, door handles, phones, monitors, and nearly any other high-touch surfaces within 4 minutes. This same EPA approved formula is non-flammable, non-toxic, non-abrasive, non-corrosive, and eliminates allergens on soft surfaces in 2 minutes. With a pleasant Lemongrass-Grapefruit scent, this product is an additional, but reduced cost service, for our regular clients.

4. Innovations:

Blue Fox's unique project management system provides RMTD a method to review the work being done, to hold specific staff members to a hirer standard, and provides both RMTD and Blue Fox the opportunity to re-assess any portion of the work being completed.

5. Staff and Training:

Blue Fox takes the time to work with their customers to take walk-throughs of sites with staff members prior to the start of the contract to document issues, train employees, and create cleaning rubrics for future reference and consistency.

6. Exceptions:

The only exception that Blue Fox foresees may involve requests for additional remuneration due to significant industrial-level cleaning required at the Carbondale repair site. Documentation shall be provided to RMTD in order to bolster any such request(s) for additional remuneration due to high soilage or other unforeseen issue.

7. Bid Forms:

Attached and Incorporated by Reference.

8. Additional Services:

Blue Fox offers a misting program with OSHA/CDC approved equipment.

This service is an additional cost but offers unsurpassed cleaning.

Contact Blue Fox for an additional quote on this service.

Blue Fox Cleaning, LLC's Contact Information:

Lydia Fox: Owner
Phone: 708-983-4713
Fax: 708-982-7922
Email: Info@BlueFoxCleaningService.com
Address: 535 Regent Road
University Park, Illinois, USA, 60484

John D. Smith
Phone: ???????
Email: ???????

BID AUTHORIZATION

1. Price, terms and any other conditions quoted shall remain valid and in effect from bid closing date to 05/01/2021.
2. This is to certify that I have carefully reviewed Rides Mass Transit District's Proposal Terms and Conditions and attached specifications on REQUEST FOR PROPOSAL: Janitorial Services and have clearly indicated in writing any exceptions my firm is making to these specifications. Therefore, I, the undersigned, hereby agree to both furnish and deliver the Proposal in this quotation complete as specified, if awarded, within the time specified and at the price quoted therein and without any additional charges to Rides Mass Transit District.
3. Vendors have completed and included the following FTA Certification documents provided in this procurement with their proposal:
 1. Government-Wide Debarment and Suspension Certification
 - FTA Certifications are NOT subject to revisions.

Blue Fox Cleaning, LLC

COMPANY NAME

708-983-4713

PHONE NUMBER

708-982-7922

FAX NUMBER

535 Regent Road, University Park, Illinois, USA, 60484

COMPLETE MAILING ADDRESS

Lydia Fox, Owner of Blue Fox Cleaning, LLC

NAME AND TITLE OF AUTHORIZED COMPANY OFFICIAL

SIGNATURE

DATE

CERTIFICATION OF RECEIPT OF ADDENDA TO THE RFP

Acknowledgement of Receipt of Addenda

The undersigned hereby acknowledges receipt of the following addenda to the above referenced RFP:

Addendum Number: _____, dated: _____

Addendum Number: _____, dated: _____

Addendum Number: _____, dated: _____

Name of Individual, Partnership or Corporation:

Blue Fox Cleaning, LLC c/o Lydia Fox, Owner

Address:

535 Regent Road, University Park, Illinois, USA, 60484

Name of Authorized Person:

Signature:

Lydia Fox, Owner

Title of Authorized Person:

Date:

Owner of Blue Fox Cleaning, LLC

VENDOR CHECKLIST

(To verify that all necessary documents are included)

This form must be completed and returned with the Proposal. Failure to return this form may be cause for considering your Proposal non-responsive.

	<u>Vendor Check-Off</u>	<u>RMTD Check-Off</u>
Addendum Page	_____	_____
Cost Proposal	_____	_____
Proposal Requirements	_____	_____
Certification Regarding Debarment	_____	_____